

# Long Term Personal Site Agreement Policy

## Purpose

This document establishes the policies, procedures, and rules for personal sites at the Texas Conference of Clubs land site.

## Statement of Policy

It is the policy of the Texas Conference of Clubs that qualified individual members of member organizations, or TCC Independents may have the privilege to establish a personal site on the land site.

## Definition of Terms

### Personal Site:

- Long Term refers only to the length of the agreement.
- A site is for the temporary use of an area not to exceed 1,000 square feet located away from the common tenting area at the land site.
- A site is for the temporary placement of a trailer, tent, building, deck, canopy, etc., subject to the approval of the Land Management Committee. Improvements to sites, such as new decks or canopies, etc., must have the approval of the Land Management Committee.
- A site is for temporary personal use. Other than the designated caretaker, it is not to be a full-time permanent residence.

Personal Site Occupancy: Use is for the members of member organizations or TCC Independents listed on the signed Long Term Personal Site Agreement.

If any personal site holders plan to stay on the land site other than for scheduled Maintenance Weekends or other TCC scheduled events, they must give the Facilities Coordinator and the Caretaker advance written notice. The written notice should contain the start and end dates.

If any member of a member organization or a TCC Independent not listed on the Long Term Personal Site Agreement will occupy the personal site during the absence of the person who signed the Long Term Personal Site Agreement, the site owner must give the Facilities Coordinator and the Caretaker advance written notice.

Personal Site Road Access: TCC shall in no way be responsible for providing road access to remote sites.

Personal Site Maintenance: personal site holders will keep their site and the immediate area cleared of trash and debris.

Personal Site Fees: The Conference sets the monthly site fee for personal during business meetings.

Personal Site Electric & Water Access:

- If the personal site does not have electric and water lines, installation is the responsibility of the personal site holder.
- The Land Use Policy outlines the charges for the use of electric and water.

TCC Facilities Use: TCC pays for water, electric and propane for the common use areas out of general funds. Personal site holders who stay at TCC for an extended period are encouraged to donate to the general fund toward their use.

Personal Site Emergency Access: TCC reserves the right to access the personal site in the event of any emergency that could damage the site or the land site. The Facilities Coordinate and Caretaker must have access to a key or other means of access for emergency access.

Land Site Rules: please refer to the Land Use Policies for rules about the use of the land site.

### Personal Site Procedure

Who May Apply: Individuals requesting a personal site on Texas Conference of Clubs property must:

- Be a member of a member organization or a TCC Independent member, in good standing, who demonstrates a willingness to further the development of TCC and the land site for at least one year before applying;
- Agree to follow all TCC policy and procedures, as outlined in the TCC Land Use Policies document;
- Attend a minimum of four maintenance weekends per year, attend at least two business meetings, and the TCC sponsored fund raising event in May of each year, to show their interest in land site maintenance, activities, and policies.

How to Request A Site:

- Submit a Land Management Proposal-Request-Donation form. The form should include the approximate area the structures will cover (not to exceed

1,000 square feet), the type of enclosures (trailer, tent, building, deck, canopy, etc.).

Personal Site Approval: The Land Management Committee and the TCC Board will consider the request, and, if approved, will be submitted to the TCC membership for final approval.

Property Installation: Installation of temporary structures on the long-term site is the responsibility of the site holder. TCC shall in no way be liable or responsible for any improper installation.

#### Grills & Outdoor Fires

Outdoor grills and the use of screened fire pits is authorized only at personal sites.